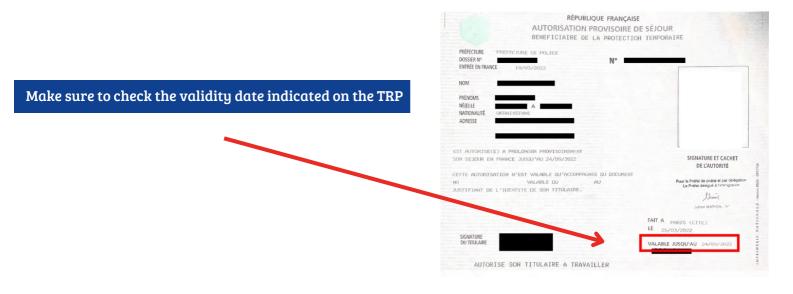


Steps to be taken regarding your temporary residence permit (TRP)

The renewal of your TRP must be done every 6 months



Notify the Ukraine Cell 15 days before the expiration date to make an appointment at the prefecture

Documents to bring

- Previous temporary residence permit
- 4 passport-sized photos

Once you receive the new APS, send it to

- CAF
- OFII
- Social Security
- Ukraine Cell

Please note that if these procedures are not carried out, ADA and APL payments will be interrupted

AHSSEA

OTHER STEPS

EMPLOYMENT POLE

- What? Actualization
- When? Before the 15th of each month
- Useful documents: name and address of the employer / monthly salary / number of hours worked / training carried out

CAF

- What? Quarterly income statement
- When? Each quarter
- Useful documents: salaries for the last 3 months

SSHI

- What? Supplementary Social Health Insurance renewal
- When? Every year
- Accommodation certificate / OFII certificate of ADA payments (to be requested from the Ukraine Cell)
- Document on the honor of OFFI / TRP payments (to be done by the accompanied person).

TAXES

- What? Complete the income tax return for the previous year.
- When? Every year in May
- Useful documents: TRP / Identity documents / family book if you have children / RIB / Housing certificate / Salary received during the previous year